

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
U.S. DEPARTMENT OF LABOR  
AND THE  
NATIONAL COUNCIL OF FIELD LABOR LOCALS (NCFL)  
AFGE, AFL-CIO**

**I. INTRODUCTION:**

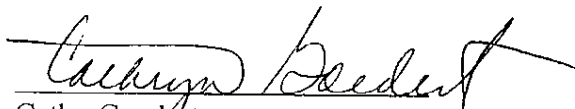
This is a Memorandum of Understanding entered into by the U. S. Department of Labor and the National Council of Field Locals (NCFL) AFGE, AFL-CIO, in accordance with the provisions of Article 53, Supplemental Agreements, of the DOL-NCFL Agreement.

**II. SUBJECT:**

This Memorandum of Understanding relates to the implementation of the OSHA 91B form on the WEB (SWU-OSHA-00-01-005).

1. The web-based OSHA-91B will not be used as a time sheet.
2. Training in the form of a tutorial on the OSHA 91-B will be provided to all staff members in all federal enforcement area offices and district offices. CSHOs will use the hands-on tutorial and Web Screen against a test data base to become familiar with the new screen. This can be accessed from the OSHANet or a flexiplace setting where Internet Service Provider access is available. Questions can be directed to the local office designee and/or IT Help Desk. OSHA will notify the NCFL, local office staff and post on the web designated staff responsible for 91B assistance.
3. The Agency will notify the NCFL of any changes to the OSHA 91B form in accordance with the Federal Service Labor-Management Relations Statute.
4. The Agency will commit to an ongoing effort to eliminate the need for OSHA staff members to enter redundant data.
5. This MOU will be distributed to all affected bargaining unit employees.

**FOR THE DEPARTMENT**



Cathy Goedert  
Chief, Division of Field IMIS  
Systems

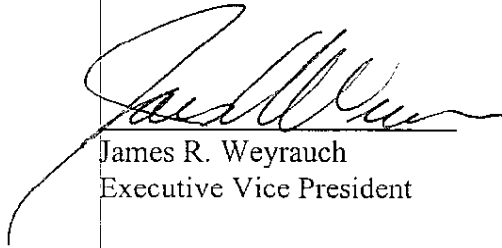
**FOR THE NCFL**




Eric H. M. Ramirez  
Recording Secretary




David Roccasecca  
Assistant Area Director, OSHA



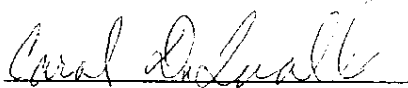
James R. Weyrauch  
Executive Vice President



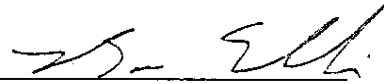
Frieda Malone  
Labor Relations Specialist



Dave Berestecky  
NCFLR Representative



Carol D. Qualls  
Labor Relations Specialist



Beau Ellis  
NCFLR Representative

June 20, 2001  
Date